



MEETING RULES OF ENGAGEMENT

Accountability is the collective responsibility of the team!

- be **POSITIVE**
listen with an open mind,
be supportive & patient
- be **PREPARED**
review material, attend without distractions
and be actively engaged
- be **RESPECTFUL**
it's okay to disagree, but don't be disagreeable,
critique ideas, not people
- be **HONEST & TRANSPARENT**
express thoughts at the meeting,
not after
- be **PRODUCTIVE & CONSTRUCTIVE**
acknowledge conflict,
stay focused and on topic

TEAM COMMITMENT

goal is to make decisions by consensus, when possible

CONSENSUS = ACCEPT AND SUPPORT